

**ALABAMA COUNSELING ASSOCIATION
EXECUTIVE COUNCIL WINTER MEETING
MARCH 1, 2019, 10:15 A.M. - 2:00 P.M.
Bass Pro Shop
2553 Rocky Mount Road
Prattville, AL 36066**



MEETING MINUTES

Minutes taken by: Dr. Juanita Barnett, ALCA Secretary

Attendance: Per Sign-in Sheet

Nancy Fox, Monica Mack, Leslie Weaver-Martin, Juanita Barnett, Lisa Patterson, Shirley Barnes, Elizabeth "Kelley" Mautz, AnnaGrace Baldwin, Theresa Mitchell, Ronda Westry, Chris DaSambiagio-Moore, Lynn Boyd, Necoal Driver, Meg Smith, Darlyce Bundy, Stephanie Howard, Carolyn Thomas, Debbie Grant, Ingie Burke Givens, Carolyn Liggins, Yulanda Tyre, Monica Motley, Sherrionda (Tasha) Crawford, Nancy Fortner, Necoal Driver, Margaret Fox, Chippewa Thomas, Katharine Nichols, Kenya Bledsoe, Jared Hines, Leah Kartorvicky, Felicia Tinker, Timothy Birt, J. L. Austin, Natalie Hottel, LaShawn Jackson, and Darlene Lewis.

Call to Order

- Meeting was called to order by Madam President Mack at 10:30am.

Welcome & Reflection

- President Monica Mack welcomed the executive council and congratulated newly elected officers.
- Reflection provided by Sean Stevens. He shared a success story in the spirit of celebrating counselors by reading a letter from a parent. He discussed the relentless spirit of the counselor to help make lives better. He celebrated leadership, retired counselors, and a moment of silence was had for those we've lost.

Determination of Quorum

- Shirley Barnes determined that there was a quorum.

Approval of Agenda (with flexibility)

- Dr. Stephanie Howard moved and Shirley Barnes seconded that we adopt the agenda with flexibility. It was voted on and moved.

Approval of Minutes from Summer Meeting

- Nancy stated Fall 2018 Minutes were labeled as "Agenda".
- Minutes for the Fall 2018 ALCA EC Meeting were approved with the above correction made.

Officers' Reports

President's Report – Monica Mack (Report Submitted)

- Participated in ACA Southern Region Branch conference.
- Planning to attend ACA Conference in New Orleans, March 28th.
- Also said thank you to everybody for their support.

President-Elect's Report – Leslie Weaver (Report Submitted)

- Will be attending ACA in March.
- Said thank you to President Mack for her support this year.

Past President – Tomeka McGhee (Report Submitted)

- Provided information on the election process.
- Reported election results: President-elect – Jacques Austin, Secretary – Kenya Bledsoe, and Historian – Lynn Boyd.

Parliamentarian – Shirley Barnes

- There is a bylaws committee meeting today after the executive meeting today.

Treasurer's Report – Lisa Patterson (Report Submitted)

- Provided 3 financial reports: Summary Report, Spending out of our Annual Report, & Comparison Report.
- As of Jan 31st, we had \$332,808.93 balance in account. We need to reduce it by less than approximately \$56,000 from that balance for Sheraton.
- Thank you to divisions and chapters. Rebates check available today.
- Next week will follow up with outgoing treasurers. Moved that treasurer's report be received with the right to audit.

Historian's Report – Sherlyn Smith (No Report)

Executive Director's Report – Nancy Fox

- After the conference ALCA owed a balance to the Sheraton but there were many discrepancies to resolve which took additional time to remit payment.
- Total number of conference registrants is 1439. There was an error with system counting t-shirts as conference registrants.
- Bonnie will remain as the administrative assistant.
- Nancy introduced the MemberClicks software and all of the benefits connected to it. Tasha asked if software was app friendly. Dr. Barnes asked if our treasurer and budget personnel could look at the cost of the software to ensure that it is cost efficient. Lisa enquired about credit card fees. Nancy discussed several expenses ALCA currently has. Nancy reports she has negotiated a \$5400 annual fee for MemberClicks. There is also a one time set up fee of \$2000. Nancy provided some reviews from other associations. We will also be able to set out our own guidelines on the listserv. Meg Smith moved for the executive committee of ALCA to accept MemberClicks with the cost of up to \$10,000. Shirley Barnes seconded it. The council voted in agreement. Tasha Crawford mentioned the conference app for 3500 and asked it be considered. Sean Stevens asked if ACA has one for its state associations. Dr. Mack invited those interested to serve on the committee for the conference app to see Nancy. Lisa asked if program will also be accessible for chapters and divisions to use.

Chapter Presidents' Reports

Chapter I – Amy Davis (Report Submitted)

- Pres.-elect was present. Jerad Hines is incoming president for 2019-20.
- They had a workshop with 3 speakers focusing on the dangers of society. Angie Hamilton spoke on the dangers of apps with today's youth.
- Spring workshop will be planned for April or May.
- Actively thinking about officers for next year.

Chapter II – Pam Tippit (Report Submitted)

- They met during the conference and had 25 attendees.
- They are back to having meetings on the 2nd Tuesday of each month.
- Next meeting is scheduled for March 12th.
- Considering a Critical Stress Management Training offering CEUs.

Chapter III – Doris Vaughns (No Report)

Chapter IV – Tiffany Alexander (Report Submitted)

- They met during the conference and had 25 members in attendance.
- Are now meeting monthly on the 2nd Tuesdays of each month.
- Working to get roster updated with correct email of chapter members.
- Next meeting scheduled for March 12th to focus on elections and nominations.

Chapter V – David Marks (No Report)

Chapter VI – Melanie Ward

- Felicia Tinker was present for Melanie.
- They had a fall meeting at Wallace and also met during the fall conference.
- President-elect and secretary will be installed next Friday.

Chapter VII – Teneshia Sanford (Report Submitted)

- They had a successful blanket drive during the conference.
- They have an ethics workshop scheduled for February 1st.
- Annual Outstanding Graduate Student Recognition Program will be held in April.

Chapter VIII – Michelle Krulewicz-Dees (Report Submitted)

- Darlene Lewis was present for Michelle.
- They had a social at the fall conference on Thursday night in the conference suite. 10 people showed up.
- They also had a Christmas social and executive meeting.
- They participated in a community service project for the homeless with huge support system from a local school.
- On April 5th, they have a spring ethics workshop scheduled.
- Chapter email and Facebook page is causing increased participation of members.

Chapter IX – Lisa Patterson (Report Submitted)

- Margaret Fox and Lisa Patterson reported.

- They have 127 active members.
- Currently no leadership but hoping to have new leadership from Troy University.
- Patterson and Fox are maintaining the social media page.
- The members enjoyed the supper at the annual conference.

Division Presidents' Reports

ALACES – Yulanda Tyre (Report Submitted)

- Successful conference presence at the conference with a theme of ‘Preparing Counselor Educators to Become Life Savers’.
- Participated in multi-division event at the conference.
- ALACES will be reigniting Facebook page to share resources.
- Carrie Hemmings will not be serving as president and Tarmen Siaway has agreed to step up and serve.

ALAMCD – Claudia Calder (No Report)

ALASERVIC – Carol Thompson – (Report Submitted)

- Last year attended the multi-division workshop.
- Also sponsored one of the sessions at the conference.
- Has a slate of officers for 2018-19 for 2 year terms.
- Will be supporting two master students for the upcoming fall conference.
- Will be a presenter at the multi-division workshop to be held in June of 2019.
- Workshop on 6/14 on Faith Crisis at AUM.
- Discussing ideas for next conference. Talking to American red cross to bring a disaster mental health training to conference.

ALASGW – Carrie Hemmings (No Report)

ALCCA – Leslie Weaver-Martin (No Report)

ALDARCA – Elizabeth “Kelley” Mautz (Report Submitted)

- Introduced president-elect, Leah Kartovicky.
- New officers have been elected.
- Continues to work on membership drive as they are a small division.
- They were part of the leadership that co-hosted the multi-division luncheon at the fall conference.
- \$140 was donated to the American Red Cross from proceeds received from the multi-division luncheon.
- Hosted a table at the conference.
- The treasurer is helping to organize an event in the Auburn area.
- ALDARCA will be participating at the multi-division workshop at AUM.

ALMHCA - Lisa Patterson (Report Submitted)

- Working on spring workshop offering 6 CEUs on ethics. It will be a multi-division ethics workshop to be held on 4/26 at AUM in Godwin Hall.
- The multi-division luncheon at the conference had 20 registered with 14 additional, which amounted to 34 in attendance. They are hoping to do it again this year.
- They also gave out fans during the conference and a meet and greet was held.
- Also participated in the LPC Round up.

ALSCA – AnnaGrace Baldwin (Report Submitted)

- Coordinated three regional workshops with over 350 people in 3 days and exceeded goals.
- Website launched in November and relevant.
- In November, revised bylaws were approved.
- In process of shifting major recognition program to RAVE.
- For elections, they used e-balloting this year and saved \$1000 going to electronic voting.

ALAMFC – Theresa Mitchell (Report Submitted)

- They had an outreach event with YMCA and helped to sponsor activities for Santa’s workshop.
- On 4/26, they will also present on ethics across the divisions.
- Past president is currently doing nominations.

ALCDA – Ronda Westry

- Attempted to meet at conference.
- In January, attended the Alabama Career Development Conference.
- Also participated in the poetry contest and sent in Alabama nominees.

ALAAOC – Michelle Johson (No Report)

ALAADA – Elizabeth Hancock (No Report)

ALGBTICAL – Chris Moore (Report Submitted)

- The outgoing president, Natalie will be taking over.
- They had leadership retreat last month and are planning for next year.
- Annual workshop on 7/12 at Birmingham Southern College focusing on ‘Risk factors when working with LGBT+ clients’.
- Wants to increase presence throughout the state. Wants a presence at all the pride festivities throughout the state. Working on social media plan and increasing presence.
- Want to have more fun. Expressed desire to partner with chapters and divisions (i.e. talk to chapters, have a table at event, etc.)

Committee Reports:

Conference Chair – Necoal Driver

- Good conference in Birmingham.
- 20 tables set up.

- Thank you for the door prizes.
- Kelly Mautz and Lisa Patterson – thank you for the multi division luncheon. Kenya Bledsoe – thank you for 1st timers. Chippewa Thomas and Vincent Hinton – thank you for the graduate student luncheon.
- 1156 participants which is a 24% increase.
- Jacques Austin and Starrah Huffman assisted with the conference this year. This upcoming year, Starrah Huffman and Yulanda Tyre will be assisting with the conference.
- In 2019 the conference will be in Montgomery on Nov 13th-15th. The executive board meeting will be on November 12th.

Ads/Exhibits Chair Report – Jerri Morrow (No Report)

Program Chair – Leslie Weaver-Martin

- She offered presenters to send in e-copies of presentations this year.
- There were 78 presenters.
- The LPC round up was successful.
- Leslie also read a statement in regards to LPCs having a desire to start an interest network.

Awards and Resolutions – Lynn Boyd (Report Submitted)

- The awards process concluded well.
- There were 14 outstanding member awards.
- Only 1 award category did not have an award, which was the chapter publication award.
- There were 2 resolutions.
- The deadline for any publication award requires the publication to be published by 4/30.
- Thinking of doing a helpful hint sheet.

Research and Evaluation – Sherrionda Crawford (Report Submitted)

- 220 registrants.
- There was a 3% increase in returns.
- Evaluation rate of 4.25 for the overall conference; 4.6 for chapters and divisions events; and 4.15 for the facility.
- Future requests consist of: sessions focused on applications, LGBT, suicide, supervision, multiple sessions of the same session, a career booth, a conference app, handouts, more evaluations available in the session, food options, and access to wifi.

Current Issues in Counseling – Yulanda Tyre (Report Submitted)

- Suicide is a significant topic in our community. Monica Mack mentioned advocacy efforts in that area. Dr. Barnes asked is anything being done to engage in preventative efforts. Tiffany Alexander mentioned a behavioral task force.
- Yulanda also encouraged being intentional with self-care as we wrap up the 1st quarter of the year.

Government & Professional Relations – Marjorie Baker

- Nancy attended the Alabama Associations Executives legislative meeting this week.

Professional Standards – Stephanie Howard

- There are 2 people rotating off ABEC from district 6 and 3 that expires Dec 31st. One position is for a private practitioner and the other a citizen member. Requirements were shared for both positions and exclusions were noted. Recommendations for nominations were welcomed at this meeting; call for nomination also to be distributed on the ALCA listserv. Each division was encouraged to appoint a member to serve and send those names to Stephanie Howard electronically.

Endowment Fund – Ingie Givens

- They have a balance of almost \$52,000.

Leadership Development/Emerging Leader – Monica Mack

- Emerging leader is Daniel Birdsong and they are excited to get him involved.
- Kenya spoke of her experience and submitted an emerging leader report.

Professional Development – Nancy Fortner

- Brainstorming on new ideas of critical needs of ALCA. Wants to have a panel discussion at the spring retreat to identify our strengths, areas for growth, and needs for this association. Wants to reflect on the state of the union of our association. Membership needs to hear from us as a whole with where we are as an association.

Ethics – Meg Smith

- Loves seeing messages from the listserv about the trainings.
- Encouraged council to remember that ethics is developing yourself as a professional, what we can and can not do, how we treat each other, and how we honor our profession.

Membership – Darlyce Bundy (Report Submitted)

- We have a healthy number of members (2189) and of that number 143 are retired members.
- Encouraged everyone to recruit members.
- Statistics summary provided.

Leadership (Chapter/Division) Report – Michael Lebeau & Vincent Hinton (No Report)

Graduate Students – Vincent Hinton (No Report)

Hospitality – No Report

CEU Coordinators Workshops – Debbie Grant (Report Submitted)

- Has been working on chapter 7 workshops. Recently did chapter 2.

CEU Coordinator Annual Conference - Carolyn Thomas

- Carolyn Thomas reports 465 certificates processed and mailed for the conference. She also reported a few cases with discrepancies.

Liaison – ABEC – Gary Williams – (No Report)

Journal Editor’s Report – Eddie Clark (No Report)

Liaison – Chi Sigma Iota - Chippewa Thomas

- Recognized student leaders and faculty advisors at the conference. Thanked ALCA leaders that came to support.
- CSI international announces leadership in December.
- On Saturday, 2/2/19 the Zeta chapter sponsored an NCE/CPCE workshop.
- CSI date at the ACA conference is Sat, 3/30/19.
- Still working on the web page for CSI chapters.
- There are a number of CSI chapters that are still inactive.

Circle of Presidents – Margaret Fox (No Report)

Adaptive Needs – Andrew Sparks (No Report)

Retired Counselors Liaisons – Katherine Nichols

- They are still retired.

Listserv – Nancy Fox (Report Submitted)

- She shared the Medicaid new rule and document.

Legalese – Nancy Fox

- Since our last meeting, the attorney has had 8 calls. He has resolved all except the one that came in 3 days ago.

Other Matters/Issues: None

Unfinished Business: None

New Business: None

Announcements

- Chapters get new rosters from ALCA office for your workshops.
- Any chapter or divisions that are updating bylaws, changes need to be filed with ALCA. Spring retreat is May 2-3. Chapter presidents need to be present or designate a representative.

Adjournment

- Meg Smith moved to adjourn meeting. Kenya Bledsoe seconded it. Madam President Monica Mack adjourned the meeting at 2:00pm.