



ALABAMA COUNSELING ASSOCIATION

"Counselors First: Advocacy to Unite the Profession"

Executive Council 2019-20 Summer Meeting Minutes

Friday, June 28, 2019

Bass Pro Shop

Prattville, AL

Minutes

Minutes taken by: Dr. Kenya Bledsoe

Attendance: Per Sign-in Sheet

Jacques Austin, Marjorie Baker, Lynn Boyd, Darlyce Bundy, Annie Doris Carter, Eddie Grant, Elizabeth Hancock, Jared Hines, Vincent Hinton, Natalie Hottel, Starrah Huffman, Lola Johnston, Christi Jones, Darlene Lewis, Carolyn Liggins, Monica Mack, Lisa Patterson, Teneshia Sanford, Sheryl Smith, Jane Sweeney, Leslie Weaver-Martin, Bonnie Lorino, Nancy Fox

Visitor Sign In: Amber Brenan, Tammy Montgomery, Paul Hard

Call to Order

- ALCA President Leslie Weaver-Martin called the meeting to order at 9:52AM.

Welcome / Reflection by Madam President Leslie-Weaver Martin

- President Leslie Weaver Martin welcomed everyone to the summer meeting and thanked for giving of time.
- Reflection by President Weaver-Martin. She reminded EC to be there for each other and importance of interpersonal and intrapersonal advocacy and encouraged EC to lift others up and cheer one another on.

Determination of Quorum

- President Weaver-Martin determined ALCA had a quorum, with the assistance of Nancy Fortner, acting Parliamentarian.

Approval of Agenda (with flexibility)

- Patrick Faircloth moved and Teneshia Sanford seconded that we adopt the agenda with flexibility.

Approval of Minutes

- Minutes from Spring ALCA March meeting were approved with corrections. Ashley Brown's name was added to the attendance section. Patrick Faircloth moved and Lynn Boyd seconded the motion to amend the minutes.
- Patrick Faircloth moved and Lynn Boyd seconded for minutes to be approved.

Officers' Reports:

Executive Director's Report – Nancy Fox (Report Submitted)

- Member Clicks onboarding will be pushed back to July. Nancy and Bonnie training and working on this endeavor. SBA (old system) will overlap with new system until all are on board.
- Member clicks log in – email address on file; see Nancy for changes
 - Update demographic changes as needed
- Website: Began updating websites to make more vital for chapters. Chapter and division presidents are asked to communicate website management plans or requests. On July 31, 2019, websites that are not up to date will be moved to inactive link status. Requested pictures of officers and events.
- Operations Manual (formerly Policies and Procedures Manual). Bonnie and Nancy working to condense and eliminate duplicated information. Linking documents to the website and adding an appendix at the end for more detailed information. Review your area (copies handed out). Denote suggestions on the back, sign, and return to Bonnie. If no suggestions, sign indicating you reviewed and turn into Nancy or Bonnie.

President's Report – Leslie Weaver-Martin

- Recognized President elects in attendance.
 - Tammy Montgomery
 - Amber Brenan
 - Teneshia Sanford
- Discussed words to describe counselors and ethical obligation of counselors, roles, and importance of nurturing self, fellow counselors, and profession. Formed a word tree logo to be printed on t-shirts.
- **Theme:** Counselors First: Advocacy to Unite the Profession (word tree logo); will be on t-shirts this year. **Colors:** purple (color of peace) and white. Wear purple to the conference.
- Encouraged board to include progress and struggles of chapter in their reports collectively board members can offer support, tips, and best practices.
- Encouraged board to lift each other up and avoid trying to outshine. We are counselors first! Peace, restoration and remember to be supported and lack support.

Parliamentarian – Sherrionda (Tasha) Crawford (Absent)/Nancy Fortner (acting Parliamentarian) – No report submitted

Conference Chair Report – Necoal Driver (Absent) (Report submitted). Delivered by Starrah Huffman

- Each chapter will have a table; presidents should have a representative at table to manage
- Chapter and division meeting rooms assigned; for off-site meetings, contact Necoal
- Presidents provide conference information and requests by August 10
- Deadline for luncheon requests, August 10. ALSCA is having a luncheon
- Chapter & division presidents – will be asked to sponsor a break
- Reminders:
 - Bring door prizes to dance Friday night

- Socials, dances to take place after chapter meeting
- July 5, email from Necoal to discuss conference details
- Working to recruit graduate students; 4 volunteers; will contact local universities
- Asking all chapters and division presidents remind members that we will stop serving breakfast when program stops

Leslie Weaver-Martin: Keynote speaker - One speaker will have books for sale after keynote and needs two volunteers. Madam president is working actively to build up Friday attendance; speakers will weave ethics into training; trying to make date appealing for members and chapter division.

Nancy Fox: ALSERVIC representative proposed and will host American Red Cross disaster training after conference, Friday afternoon 1PM – 5PM

Program Chair (President-elect) Report– Jacques Austin

- Call for content sessions; extended June 1st deadline; 129 submissions
- Call for divisions and asked for names of representatives to stay after EC meeting for program selection

Ad/Exhibits Chair Report – Tiffany Alexander; Jerry Lynn Morrow – (Absent) No report submitted.

Past President’s Report – Dr. Monica Mack

- **Nominations and Elections** (Report submitted)
 - Dr. Mack recognized nominations and elections committee. Will be asking for nominations for: President elect, Secretary, Treasurer, and Historian. See committee for questions. Information will go out in near future.
- **Leadership Development** (Report submitted)
 - Emerging Leader Daniel Birdsong submitted a contend session for Leadership Development
 - Revised Emerging Leader information packets to be sent to nominees
 - Solicit nomination for chapters & division presidents during June meeting. Announcement forwarded to executive directors to be sent out on Listserv with deadlines.
- **Strategic Planning** – Goals and objectives will be updated and posted on ALCA website.

Journal Editor’s Report – Eddie Clark (Report submitted)

- Currently seeking manuscripts for publication of the ALCA Journal.
- Deadline for submission for the Fall 2019 edition is September 15, 2019

Treasurer’s Report – Lisa Patterson (Report submitted)

- As of June 2010, there is \$183,633.83. Everyone was provided with a copy of the budget report. Three reports in packet: Summary report, Comparison report, Spending out of Annual budget report
- Rebate checks distributed
- Some rebate checks haven’t cleared; check with treasurers to get deposited
- Purchased QuickBooks, new accounting system that syncs with new database; had a

corrupt file

- Treasurer's report will be placed on file

Historian's Report / Publicity – Lynn Boyd

- Will take pictures daily at conference and will add to PowerPoint display and website
- Encouraged board to send events to place on FB page
- Will start putting national events/days on ALCA website
- Nancy Fox shared that one of the keynote speaker requesting pictures

Chapter/Division Coordinator – Vincent Hinton

- Leadership training was held May 2, 2019, at the 4-H center
- **Graduate Students** – announcement has gone out to ListServ; encourage students to participate in poster sessions to nurture leadership and involvement with
 - Received one poster session to date
 - Reminder: Support first-timers and new students and the conference to promote engagement and involvement

Division Reports:

ALACES – President Tarmen Siaway (Absent) – No report submitted

ALAMCD – Ashley Brown (Absent) (Report submitted) President-elect Tammy Montgomery delivered report. In collaboration with Chapter VII on workshops; May 31st collaborated with ALGBTICAL in Auburn/Opelika Pride Parade; exploring social justice and advocacy projects related to multiculturalism; will conduct training regarding marginalized populations with law enforcement. Goals: increase membership engagement, post social events, member spotlight; working on bylaws revision.

ALASERVIC – President Tim Burt (Absent) - No report submitted

ALASGW – President Christi Jones (Report submitted) - Newsletter development; July meeting (location and date pending) to discuss cover bylaws, filling vacant officer roles, needed website updates, newsletter development. Plan to come to consensus about future meeting dates and our goals for 2019 -2020. There will also be discussion regarding the contribution of a give-away basket at the ALCA Conference. Once dates for future meetings are set, email reminders will be sent to members to encourage participation and engagement.

ALCCA – President Lola Johnson (Report submitted)– Division has a secretary and treasurer; requested and received membership list; Working on making Facebook page active; email correspondence pending for member engagement.

ALDARCA – President Leah Kartovicky (Absent). Report submitted and delivered by Amber Brennan - Ethical workshop on considerations in rehab counseling on July 18th. Continue membership drive and provide training on relevant topics to rehab counselors, increase recruitment, host a table at Fall conference, and collaborate with other divisions.

ALMHCA – President Patrick Faircloth - Continue to be strong division; workshop was a

success; upcoming meeting in July; possible needs assessment; possible involvement in division luncheon; ideas about future workshop and human trafficking; federally mandated need for interventionist with law enforcement. On record to say that ALMHCA has no desire to dissociate self with ALCA.

ALSCA – President LaWanda Edwards (Absent). No report submitted.

ALAMFC – President Annie Doris Carter (Report submitted) Plans to have a meeting on July .20 to put in place plans for remainder of year. Goals: increase membership and develop report with current members to promote involvement. Community outreach related to family relationships. Collaborate with other divisions for workshops.

ALCDA – President Starrah G. Huffman (Report submitted). Planning for summer meeting to discuss sponsoring break for conference; ideas for visibility for membership and to current members; date TBD

ALAAOC – President John Atchison (Absent). No report submitted.

ALAADA – President Elizabeth Hancock - Board meeting in July; collaborate with other divisions for workshop; increase graduate student involvement; will sponsor 1-2 graduate students

ALGBTICAL – President Natalie Beck Hottel. (Report submitted) Kuddos to Ashley/ALAMCD for participating in pride parade; Birmingham pride parade was successful; Paul Hard (president elect) is facilitating Montgomery pride parade. Invite all chapter/divisions to partner in upcoming months and years. Annual workshop on Friday, July 12 “Flying colors: leadership in LGBTQ client empowerment” with keynote speaker and content sessions, CEUs available. Fall conference – strategic planning efforts related to co-sponsorship of a multi-division luncheon and/or a conference break.

Chapter Reports:

Chapter I – President Jared Hines - Chapter doing well. Held summer workshop for Chapter 1, low attendance, 20 persons, related to self-care. Goal is to increase membership, seeking ways from other divisions to do so. Partnered with local National Guard. Struggles: meeting deadlines.

Chapter II – President Jane Sweeney - Held officer luncheon on May 25 - planned year of events to extend to 2020-2021 cycle; awards committee established; proposed bylaws changes; zoom meeting/monthly; Fall workshop topic, 9.20, Huntsville, location TBD, counselors running a business. Tinsel trail coined with donation to a charity. January 2020 Winter workshop.

Chapter III – President Jane Coleman (Report submitted). Working to fill president elect and secretary, emails to UA and West Alabama; upcoming event to increase presence.

Chapter IV – President Tiffany Alexander (Absent). Delivered by President elect Amber Brenan - monthly meetings ongoing with consistent people showing up and new counselors; 2 meetings in May/June – information distribution about state conference and ALCA Spring meeting. Complete board with secretary slot filled. Social outing at Fall conference.

Chapter V – President Shalonda Gaddis (Report submitted). Officers in place; challenge getting people in meetings and online at same time. Website updated. Membership challenges – to plant and nurture chapter. Discussion of Spring workshop.

Chapter VI – President Felicia Tinker (Absent); No report submitted

Chapter VII – President Sherrionda Crawford (Absent). Report Submitted. Delivered by Taneshia Sanford – Goal to increase active membership across all counties served. June 26 meeting had a great turnout: Schedule Fall ethics workshop for September 20; plans for “Service Across Chapter VII” project to identify and implement service projects with Chapter VII district; Installation ceremony for president elect, Dr. Jessica Melendez-Tyler; continue newsletter distribution; appoint social media chair Teresa Mitchell with goal of updating web presence.

Chapter VIII – President Darlene Lewis (Report submitted) Held chapter meeting and awards chair appointment; hosted executive committee retreat in June; mass email to chapter 8 active rosters with google survey; Facebook page is active; plan to market to school counselors; plan to use Zoom for chapter meetings; target inactive members to reactivate and encourage; upcoming July meeting to discuss awards for ALCA and community outreach activities.

Chapter IX – Lisa Patterson – (Report submitted). Executive board filled; still working on committees. Workshop in Troy or Dothan in September (TBD); Troy area. Website updated. Began working on chapter awards.

Committee Chairs’ Reports

Awards & Resolutions – Laura Hodges (Absent) & Lynn Boyd (Report submitted). Thanks to chapters and divisions for submitting awards committee designee by deadline; Awards Handbook is available on ALCA website for reading; Chapter/Division awards be mindful on deadlines: August 30 and September 20.

Madam president reiterated importance of deadlines; information available on website

Government & Professional Relations – Marjorie Baker & Juanita Barnett (Absent); Working with Nancy for Fall training about tips for reviewing upcoming legislature.

Current Issues – Chris DaSambiage-Moore (Absent). (Report submitted) Delivered by Kenya Bledsoe. Request EC to provide input on one or more items related to current issues, trends, events in counseling. Exploring new ways to help AL counselors stay abreast of current issues. Will crease distribute a newsletter via the ALCA Listserv; will create RSS content feed from national parent organizations of various divisions.

Professional Standards – Stephanie Howard (Absent) & Sheryl Smith Explanation of professional standards committee: designed to promote and fill positions within state, ABEC, represent all areas of the state. Positions need to stay filled. Call for nominations for 2 positions. Positions need to be filled and responsibility of professional standards committee and nominations come from members. Ideally 2 nominees per positions to go to Government. Yearlong process from start to finish – districts 3, 5, & 6. Available: Citizens member and counseling practioner. Adhere to deadlines and nominate accordingly. You can be a practioner and a citizen representative. Information available via email notification to be resent. Be thinking

and nominate!!

- Patrick Faircloth – mentioned that if member elected and appointed, cannot serve on EC and division.
- Madam president – meeting 4X/year; tedious training
- Paul Hard – correction; citizen representative can no longer have counseling training

Lunch Break – 11:34AM

Resume – 12:09PM

Endowment Fund – Dr. Ingie Givens Scholarship Balance is healthy; review of procedures and changes; plans to add to scholarship fund and award an additional scholarship for a total of two scholarships.

Leadership Development – Monica Mack and Monica Motley (Absent) – Asking for nominations for Emerging Leader; more information on ListServ in July.

Professional Development – Nancy Fortner – Exploring critical needs of ALCA in conjunction with critical issues denoted in Chris Moore’s report. Forwarded information to Leslie.

Ethics – Melanie Wallace (Absent). No report submitted.

Membership Committee – Darlyce Bundy & Teneshia Sanford (Report submitted). Current membership is 2145 members. Emailed electronic copy of statistics available for review. Currently 214 graduate students; 140 retired members that is large in number. Asked for membership drive across chapter presidents targeting professional and one-year inactive members. Encourage members to encourage fellow counselor colleagues to join.

Research & Evaluation – Sherrionda (Tasha) Crawford – (Absent). No report submitted.

List Serve – Nancy Fox – (See Executive Director Report) - Will become part of Member Clicks; changes to ListServ on horizon

Legal Counsel – Nancy Fox – (See Executive Director Report). Had two contacts since May meeting that have been addressed.

NBCC Conference Coordinator – Carolyn Thomas (Absent) - Report delivered by Nancy Fox. CEUs completed from Fall conference except for 2 members who claim a session that was cancelled.

NBCC Chapter/Division Coordinator – Debbie Grant (Report submitted). Busy with approval of new workshops for 2019 and completion of NBCC certificates for workshop that have been held. Reminders: Sing-in rosters and evaluation summaries must be received by coordinator prior to the issue of NBCC certificates; materials must be submitted at least 30 days prior to the workshop for approval.

- Nancy Fox is exploring revision of the Annual Conference booklet by adding (3) planning sheets.

State Department of Education Liaison – Sean Stevens – (Absent). No report submitted.

Alabama Board of Examiners in Counseling – Gary Williams – (Absent). No report submitted.

Liaison-ACA – Thelma Robinson – (Absent) No report submitted.

Adaptive Needs Accommodations – Andrew Sparks – (Absent) No report submitted.

Chi Sigma Iota Liaison – Dr. Amy Upton - (Absent) No report submitted.

Retired Counselor Liaison – Katharine Nichols/Judy Childress - (Absent) No report submitted.

Circle of Presidents – Monica Mack. Events planned for Fall conference. Members will be contacted directly.

Unfinished Business

Nancy Fox

- Nine treasurers attended treasures' meeting; evaluations were positive and desire to hold training again. Outcome good. Very well received; half attended
- Suggested to move to spring retreat – pending or at a central location
- Encourage treasurer to plan to be a part of meeting – April/May 2020

LPC Interest group – Annie Doris Carter; 25 to 30 members have signed a petition; need 50 signatures to present to executive council

- LPC round up will be extended to 2.5 hours vs 1.25 hours last year

New Business - None

Announcements – None

Adjournment

- Motion to adjourn by Patrick Faircloth and seconded by Lynn Boyd
- Madame President Leslie Weaver-Martin thanked everyone for coming. Meeting was adjourned at 12:36PM.