

ALABAMA COUNSELING ASSOCIATION
Executive Council 2019-2020 Spring Meeting Minutes
Thursday, May 2-3, 2019
Alabama 4-H Conference Center
Columbiana, Alabama

Minutes

Minutes taken by: Dr. Kenya Bledsoe, Secretary

Attendance: Per Sign-in Sheet

Nancy Fox, Leslie Weaver-Martin, Kenya Bledsoe, Jacques Austin, Lisa Patterson, Sherrionda Crawford, Jane Sweeney, Jane Coleman, Tiffany Alexander, Shalonda Gaddis, Darlene Lewis, Ashley Brown, Leah Kartovicky, Patrick Faircloth, LaWanda Edwards, A. Doris Carter, John Atchison, Natalie Hottel, Sean Stevens, Laura Hodges, Teneshia Sanford, Vincent Hinton, Ingie Givens, Carolyn Liggins, Whit Stephens, Nancy Fortner, Necoal Driver, Gary Williams, Eddie Clark, Thelma Robinson, Amy Upton, Daniel Birdsong

Visitor Sign In: Tammy Montgomery

Call to Order May 2, 2019

- Meeting was called to order by Madam President Leslie Weaver-Martin at 7:12PM

Welcome & Reflection

- President Leslie Weaver-Martin welcomed the executive council.
- Reflection by Teneshia Sanford. She read a poem.
- Executive Council Introductions, Roles, and Goals.

Determination of quorum

- Sherrionda Crawford, parliamentarian determined that there was a quorum.

Approval of Agenda (with flexibility)

- Patrick Faircloth moved and Laura Hodges seconded that we adopt the agenda with flexibility.

Approval of Minutes from March 2019 Meeting

- Minutes from March ALCA EC Meeting were approved as printed without correction or objections. Sherrionda Crawford moved and Teneshia Sanford seconded the motion.

Officers' Reports:

President's Report - Leslie Weaver-Martin

- Background, credentials, and professional experience (e.g., ALCA service, advocacy)
- President's Weaver-Martin's goals align with ACA president's Dr. Trepal's goals for the current year.

- Goals: unity, professional advocacy in the micro (interpersonal); moving ALCA forward; Revision of bylaws; work with ALSCA and ALAMCA to maintain membership; increase participation in ALCA leadership and membership; enhance quality of conference; mover toward digital options
- Weaver-Martin presented the theme for this year – Counselors First: Advocacy to Unite the Profession.
- Conference color: Purple; color of peace

Approval of President's Appointments - ALCA has a full executive board. Vincent Hinton made a motion to approve the president's appointments. Lisa Patterson seconded the motion. Motion passed.

Past-President – Monica Mack (Report Submitted) *delivered by Vincent Hinton Dr. Mack will work (with input from the Executive Council) to identify future leadership She will be collecting nominations for the 2020-21 ALCA elected officers.

President-Elect's Report – Jacques Austin

- 2019 Annual Conference Content Session Proposal requests were out earlier this month; 16 received to date; preference is in Word format. Division presidents will select on June 28th. Goal is a full slate. 100 will be accepted. Reminders will go out closer to date.

Treasurer's Report - Lisa Patterson

- As of May 2019, there is \$257,536.93 in our account. Everyone was provided with a copy of the budget report. Three reports in packet: summary, comparison, spending
- Rebate checks were distributed.
- Some rebate checks haven't cleared.

Two recommendations from Finance Committee

1. Budgeted amount for salary expenses – changes be accepted as listed
2. Emerging leader – Return to sending ALCA Emerging Leader to ACA ILT. \$6k line item money remaining from Lin Wood's salary appropriation to be divided over next 3 years to send the ALCA Emerging Leader to ACA ILT. Work with emerging leader committee to better define Emerging Leader role.

- Motion from floor to accept finance report made by Patrick Faircloth and seconded by Jacques Austin
- Motion to accept budget made by Patrick Faircloth and seconded by Teneshia Sanford. Budget is accepted as committed.

Historian's Report – Lynn Boyd – absent (No Report Submitted)

Ads/Exhibits Report – Tiffany Alexander and Jerry Lynn (Report Submitted)

- Will work to increase Ads and Exhibitors. Encouraged to reach out to local colleagues; all consumers (e.g., Verizon).

Special Committee Reports:

Graduate Students - Vincent Hinton Graduate student poster session information will be distributed on the Listserv; ALCA conference slot, Thursday, November 21, 1PM and 3PM.

Leadership Development/Emerging Leader Program – Monica Mack * delivered by Vincent Hinton (Report Submitted)

- 2018 Emerging Leader Daniel Birdsong was in attendance and will be conducting a content session at the conference.

Leadership of Chapters and Divisions - Vincent Hinton

- Vincent held Leadership training with chapter and division presidents and president-elects, 5.2.2019

Professional Development - Nancy Fortner

- ALCA needs fluctuate over time; 54th year of service; overview of program since inception.
- Ideas to be presented to current president. Critical needs of association could ducktail with current issues; identify strengths, growth, opportunity. Look at success and where we want to go.

Meeting Adjourned for the evening at 8:22PM by motion to recess made by Patrick Faircloth, second by Tiffany Alexander with the intent to continue tomorrow morning.

Meeting Continued at 9:00AM Friday, May 3, 2019

President Leslie Weaver Martin facilitated

Minutes taken by Tiffany Alexander in absence of Dr. Kenya Bledsoe

Attendance: Per Sign-in Sheet

Nancy Fox, Lisa Patterson, Leslie Weaver-Martin, Jacques Austin, , Sherrionda Crawford, Jane Sweeney, Jane Coleman, Tiffany Alexander, Shalonda Gaddis, Darlene Lewis, Ashley Brown, Leah Kartovicky, LaWanda Edwards, A. Doris Carter, John Atchison, Natalie Hotttel, Sean Stevens, Laura Hodges, Teneshia Sanford, Ingie Givens, Bonnie Lorino, Carolyn Liggins, Monica Motley, Whit Stephens, Gary Williams, Gary Williams, Thelma Robinson, Amy Upton, Daniel Birdsong

Call to order

Meeting was called to order by Madam President Leslie Weaver-Martin at 9:01am.

Welcome & Reflection

- President Weaver –Martin welcomed the executive council
- Reflection provided by Amy Upton
- Reminder. EC will start adding headshots to EC roster- taking picture of counsel today

ALCA Officer's Report:

Executive Director's Report - Nancy Fox (Report Submitted)

- MemberClicks - Update on Onboarding Process and Timelines. Hope to launch mid-summer.
- Chapter & Division Websites
 - ALCA will be updating websites for those chapters/divisions who have difficulty maintaining their website - We will build a shell site for each who want us to do so. Each Chapter/Division President, please let me know if you either have a website you would like to maintain yourself or would like to have ALCA update.
- Deadlines - please try to meet deadlines. The deadlines set for you to reply hinge on other activities in the ALCA office with deadlines for others. Not adhering to the requested deadline is problematic and may affect you and ALCA services.

Parliamentarian/Bylaws - Sherrionda (Tasha) Crawford (Report Submitted)

- Bylaws update- 2 Policies updated, Policies and Procedures will become the Operations Manual.

Historian's Report & Publicity – Lynn Boyd - (No Report Submitted)

Conference Chair - Necoal Driver (Report submitted)

- Sending info for food, for conference, to each chapter president within the next few weeks.
Reminders: 1) chapters and divisions are responsible for sponsoring breaks reminder (2) Each chapter & division needs to give Necoal door prizes (1 min) collecting at Ex Board meeting (Tues)of the conference.
- Awards Breakfast – Food will stop being served at the beginning of the Awards Ceremony, (8:30am) & doors will be closed.

Government and Professional Relations - Marjorie Baker & Juanita Barnett (Absent) No Report Submitted

Awards & Resolutions - Laura Hodges – (Report Submitted)

- Distributed awards deadline timeline information
- Encouraged all Chapter Presidents to get awards application in and completed,
- Awards manual is under conference tab on the ALCA website,
- Reminder: All members must be active members to be nominated for an award. Submit resolutions to Laura.

Ethics – Melanie Wallace (absent) (No Report Submitted)

Membership – Darlyce Bundy & Teneshia Sanford

- Our current active membership is 2186.; 611 inactive in the last year,

- Asking for each chapter to work towards a goal of 5% increase of membership- (handout) list of the benefits of join ALCA to assist

Special Committee Reports

Emerging Leader – Daniel Birdsong looking forward to the changing and growing position and ready to serve.

Research and Evaluation – Whit Stevens Ready and willing to serve.

Presidents' Report – Leslie Weaver-Martin

- Theme/Colors - Counselors First: Advocacy to Unite the Profession; Color-Purple
- Crafting a needs assessment-email suggestion to Leslie ,
- Starting an Interest Form for Executive Council, Form and Box will be available at registration at the annual conference.

President Elect – Jacques Austin (No Report Submitted)

- To date there are 16 content proposals submitted; deadline June 1, 2019

Executive Directors Report- Nancy Fox (Report submitted)

- MembersClicks should help streamline membership greatly and ahead of deadline. Elections and CEU will be able to be handled electronically.
- Added the conference app in the previously approved budget.
- Needs-Chapter and Divisions info, there will be shell provided, email Nancy to any events to help to manage chapter and division websites.
- Please be respectful of deadlines.

Misc. Information:

- Listserv Nancy- will now be a part of MemberClicks, only a benefit of current membership, will be deleted after 30 days without membership renewal
- Legal Counsel- Nancy- going well; John is enjoying helping counselors

Conference NBCC Credit Procedures – Carolyn Thomas (No Report Submitted)

- Working on a few problematic cases, nothing out of the ordinary

Current Issues - Chris DaSambiagio-Moore – absent; (No report submitted)

Chapter Reports:

Chapter I – President Jared Hines - absent - No Report Submitted

Chapter II – President Jane Sweeney (Report Submitted) Had a hiking/social meeting (4/20/19) 8 in attendance, promoting self-care

Chapter III – President Jane Coleman Doris (Report Submitted); had a great ethics workshop

Chapter IV – President Tiffany Alexander (Report Submitted); Amber Brewer elected as Pres Elect, Shawndrika Cook President Elect- Elect, still looking for a Secretary

Chapter V – President Shalonda Gaddis (Report Submitted) All board positions are filled, goal of increasing membership

Chapter VI – President Felicia Tinker (absent) - No Report Submitted

Chapter VII – President Sherrionda Crawford (Report Submitted) Two personal development workshops, also initiated a e-payment method, new board in place. Goal to continue to grow membership.

Chapter VIII – President Darlene Lewis; 110 registrants at Suicide Workshop. Retreat/Luncheon Planned

Chapter IX – President Lisa Patterson; growing membership, and look at website and electronic means to assist members.

Division Reports:

ALSCA –President LaWanda Edwards - (Report Submitted) Offered 3 Legal and Ethical workshops across the state, president and other board members will be attending National Leadership Conference. Also, working on Critical Issues in School conference.

ALDARCA –President Leah Kartovicky (Report Submitted) Continuing membership drive, and presentation of Rehab topic

ALAMCD - President Ashley B. Brown – (Report Submitted) Collaborating with other divisions and chapters to provide workshops; working on recruiting additional board members; considering revision of Bylaws.

ALCCA – **President Lola Johnston** (Report Submitted) Found leadership training helpful and will plan and set goals for ALCCA

ALACES – President Tarmen Siaway- absent -(Report Submitted) improve engagement

ALASERVIC - President Tim Burt absent and his report was made by Patrick Faircloth- Conference scheduled at AUM, cosponsoring luncheon at annual conference, working to bring Disaster Mental Health Training

ALAMFC - President Annie Doris Carter (Report Submitted) FB page and Gmail account started for membership, all officer’s positions filled

ALCDA – President Starrah G. Huffman - Absent - No Report submitted

ALAAOC – President John Atchison, brainstorming new ways to engage more counselors that work in the field

ALAADA - President Elizabeth Hancock - Absent- No Report Submitted

ALMHCA - **President Dr. Patrick Faircloth** has a successful workshop, also planning a needs assessment of membership, also would like to bring an expert of human trafficking for a presentation, board

ALGBTICAL - **President Natalie Beck Hottel** (Report Submitted) Officers all in, except Secretary, Workshop at Birmingham Botanical Gardens scheduled in LGBTQ Healthcare. Planning to be present at Pride parades across the state, Birmingham, Auburn, and Tuscaloosa.

ALASGW - **Dr. Christi Jones** - Absent – (Report Submitted)

ALSDE Liaison - **Sean Stevens**

- Providing youth mental health instructor training
- Exploring pre-K options to include counselors, 2 new service dogs placed since Spring Break

ABEC Liaison – **Gary Williams**

- Wants to improve relationship between ABEC and ALCA, and understanding of the value of the board, counselors, and advocating.
- Many changes at the Board, as 2 long term employees have retired- the positions have been filled. Sunset year (ABEC audit).
- License renewal is now online, and has been very efficient and well received.
- New continuing education policy on pre-approval for (non NBCC #); ABEC they will no longer be doing preapprovals, they will accept CEU by American Social Work Board, American Psychology Board and several others, listed on the ABEC website as “new policy”.
- New Military Exemption for deployed members/ with licensing, to assist while out of the country.
- Discussed proposed legislations that have major financial impacts to licensing boards and how felonies impact licensure, further info will be passed along on the Listserv.

ACA Liaison - **Thelma Robinson** (Report Submitted)

- ACA in San Diego, CA, proposals for content session being accepted now; info is also available on the ACA website under member benefits; encouraged ALCA members to present at conference

ACA- SR Representative – **Melanie Wallace** - Absent - No Report submitted

Adaptive Needs Accommodations – Andrew Sparks - Absent - No Report submitted

Retired Counselors Group - Katharine Nichols- Absent - No Report submitted

Chi Sigma Iota Liaison - Dr. Amy Upton- No Report submitted

Past-President Report – Monica Mack (absent; MM had a death in the family and could not attend); Vincent Hinton made her report on Thursday, May 2nd.

Circle of Presidents - Monica Mack absent - (No Report submitted)

Journal Editor - Eddie Clark (Report Submitted)

- Please submit articles. Taking them currently for upcoming edition of ALCA journal

Professional Standards - Stephanie Howard & Sheryl Smith – Absent; (Report Submitted by Tommy Turner) Mr. Oswaldo Hector Chavez, Private Practitioner position from District 6 and Mrs. Lynn Rice Citizen Member position from District 3 have terms on the ABEC Board that expire 12/31/2019. This means that ALCA will need to recommend two individuals for these two positions for the ABEC board nomination process. Information will follow via ALCA Listserv.

Endowment Fund - Ingie Givens; Myles-Seymour Scholarship encouraged everyone to increase the numbers of submission of applications

Business

- There was no old or new business

Announcements & Recognitions:

- Call for nominations for emerging leaders deadline in August email send to Monica Mack or Monica Motley
- Nancy- Chapters and Divisions treasurers are invited to a training today.
- Please send new officers slate to Nancy ASAP
- Please sign petition for LPC interest group - Doris has it, will need at least 50 signatures to move forward.

Adjournment

- Madame President Leslie Weaver-Martin adjourned the meeting at 11:06 AM.