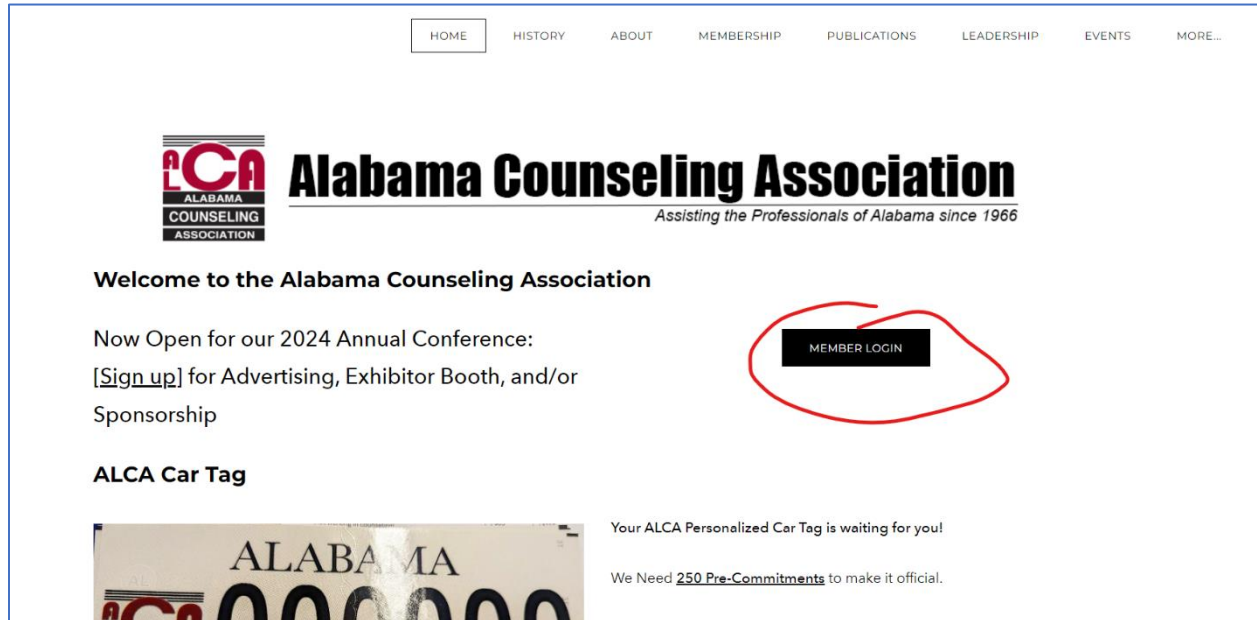
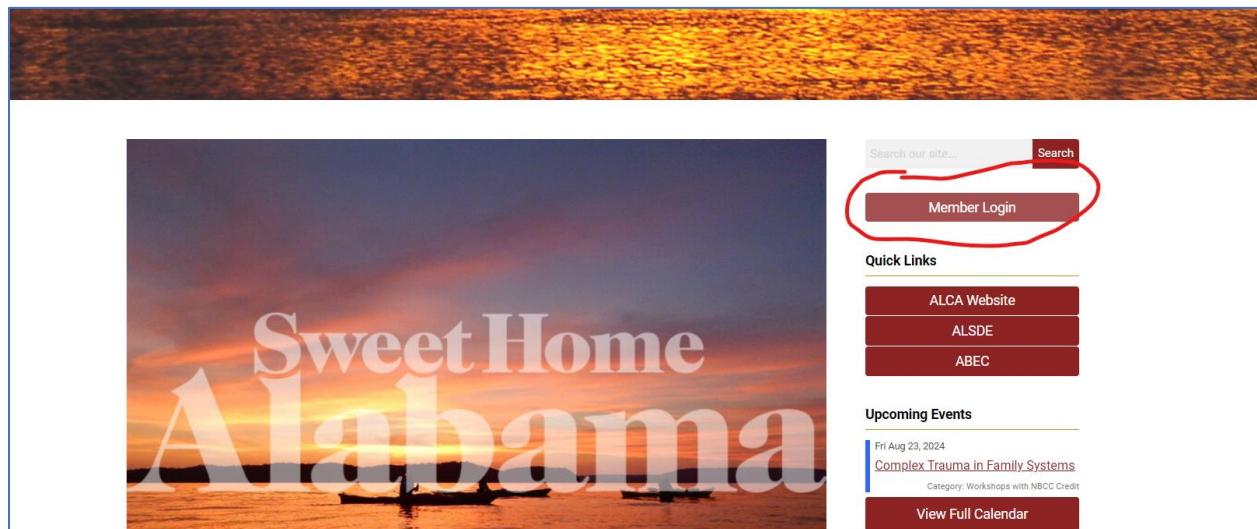


How to check your ALCA membership status and find your receipts (invoices)

Step 1: Go to our website: www.alabamacounseling.org and find the Member login button. Click on button.



Step 2: You will now be taken to this page. You will see a Member Login button to your right. Click on it.




Step 3: You will now see where you input your username and password. Your username is your email address.

Use your email address or member ID number for your username

Username

Password



[Retrieve Username](#) | [Reset Password](#)

Keep me logged in

Step 4: Once you have logged in, you will see this page - **if you are an active member**. I have circled in yellow “My Profile” Click on it.

The screenshot shows the ALCA website interface for a logged-in member. At the top, a navigation bar includes links for Home, ALCA Website Home Page, Directory, Calendar, Membership Application, Membership Renewal, and Conference Registration. A search bar is located on the right. The main content area features a large profile card with a dark background and a red header that says "HELLO my name is Emily Rich Professional". Below the profile card is a navigation menu with links for Member Directory, My Profile (circled in yellow), Event Calendar, My Community, and Community Forum. A "Member Logout" button is also present. On the right side, there are "Quick Links" for ALCA Website, ALSDE, ABEC, and ALCA Classroom, and a section for "Upcoming Events" listing LPC Supervision Series and Complex Trauma in Family Systems.

If you are NOT a member, you will see this instead.

The screenshot shows the ALCA website homepage for non-members. The main heading is "Welcome to the Alabama Counseling Association (ALCA)! ALCA is a state branch of the American Counseling Association and the professional association for many types of counselors across Alabama. The ALCA mission is to enhance human development throughout the lifespan and to promote public confidence and trust in the counseling profession. This informational site was created in Summer 2019 for folks to become new members, renew memberships, refine membership profiles, register for the annual conference and so much more! Please be patient as ALCA continues to build this site. We are excited about these new opportunities!" Below this is a section titled "Benefits of Membership" which lists various advantages of joining. A red circle highlights a "Join Today" button. To the right, there is a section titled "ALCA Membership?" which provides more details about the benefits and opportunities of membership, including networking, workshops, and advocacy services.

Step 5: Here I can see my expiration date (circled yellow). Also, if I were to click on “Invoices” (circled red), I would be able to see all the times I have paid ALCA and print the receipts.

The screenshot displays a user profile interface for Emily Rich. At the top, there are navigation tabs: My Community, My Profile (selected), Connections, My Features, and Inbox. A search bar is located to the right of the navigation. Below the navigation, there is a blue bar with tabs: Profile, Invoices (circled in red), Forms I've Taken, Email History, and Settings. The main content area shows the user's name, Emily Rich, with a 'Jump To Profile Details' link. A balance of \$0.00 is displayed, along with a 'View Invoices' link. The member status is 'Active'. The expiration date, 7/13/2026, is circled in yellow. There is a 'Change Password' link. The 'About Me' section includes an 'Edit Profile' button and lists member information: Member Type (Professional), Username (alca@alabamacounseling.org), Contact Name (Emily Rich), and Full Name (Emily Rich). On the right side, there is a search bar, a 'Member Logout' button, 'Quick Links' (ALCA Website, ALSDE, ABEC, ALCA Classroom), and 'Upcoming Events' (LPC Supervision Series, Complex Trauma in Family Systems, Utilizing Card & Board Games in the Play Therapy Room: An Interactive Training Using Games With Adults & Children In Play Therapy).